

# CONTRACT TO CLOSE



A BSPOKE TITLE HOLDINGS COMPANY

## Contract

### Mortgage Company

The loan application process begins.

The property's appraisal value and the buyer's credit history, employment status and sufficient funds to close are verified.

A loan application includes:

*Verification of the buyer's income stability, credit, debts and confirmation of the property's value.*

Information is gathered and packaged for underwriting.

The buyer is submitted for loan approval.

The mortgage company sends closing instructions and final loan closing costs to the title company.

### Title Company

Title company receives the contract.

Title work begins. Tax information is ordered and the transaction team begins the file.

An abstractor begins a title search.

A title search includes:  
*History of property, owners of record and liens of record on title.*

An examiner reviews title work.

A commitment to issue title insurance is forwarded to all parties.

The escrow officer and assistant work on any pre-closing issues.

Legal and final documents are received, and all parties are advised of a closing time.

Closing and funding occur. Legal documents are recorded, and title insurance policies are issued.

**Get the keys.**

*Welcome home!*